Questions to Ask Before Hiring a Planner

The person you meet during the sale may not be the person who leads your wedding. These questions make the arrangement clear before you sign.

LEADERSHIP

- [ ] Who will lead the planning?
- [ ] Who will lead each event on the day?
- [ ] Who has decision authority on the day?
- [ ] Who can approve overtime and changes?

PREPARATION

- [ ] Who prepares the master timeline, and when?
- [ ] Do vendors receive their own timelines?
- [ ] How are vendor contracts reviewed?
- [ ] How is the family kept informed?

THE TEAM

- [ ] How many coordinators will work each event?
- [ ] What is each coordinator responsible for?
- [ ] How does the team communicate during events?

THE AGREEMENT

- [ ] Which events are included?
- [ ] Is the lead planner named in the contract?
- [ ] What happens if the lead cannot attend?
- [ ] What are the payment and cancellation terms?

> General planning guidance from The Blissful Beginning. This checklist is not legal advice; for legal interpretation of any contract, consult a qualified attorney.

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